



Theater ON THE LAKE

PRIVATE EVENTS

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1/16



welcome to
CHICAGO'S HISTORIC LAKEFRONT PROPERTY

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2/16



Theater on the Lake, located at Fullerton Avenue on the east side of Lake Shore Drive, sits directly on the lakefront with expansive and breathtaking views of the city's skyline, park, and Lake Michigan. Built in 1920 and renovated in 2017, Theater on the Lake is a historic prairie-style structure constructed in brick with sweeping steel arched trusses throughout. The venue boasts a warm and rustic feel, while being fresh with polished concrete floors and modern amenities. Theater on the Lake offers flexible room options for your event, including full buyouts of the building, patio, terraces, and grass fields.



Elegantly restored and enhanced to its deserved beauty, Theater on the Lake joins many of the other iconic architectural gems of Chicago. The fully enclosed and air-conditioned space offers clean, open sightlines without pillars and breathtaking views of the city and lake.



With over 12,000 square feet of continuous space, the open floor plan can accommodate plated dinners for up to 500 and receptions of up to 1,000 guests. In addition to the indoor space, there is a 6,000-square-foot terrace overlooking the lake, as well as a 100-person patio facing the great city of Chicago! The space was designed for special events and shows. An on-site kitchen facility is available in addition to an upstairs green room and two side stage green rooms.

The building can be separated into four equal parts. From our Lakefront Restaurant with grand center bar and our two equal 3,000-square-foot center rooms to our theater room complete with a 16-by-32-foot stage, Theater on the Lake can be configured to meet your special event needs.

Theater on the Lake can accommodate events for fewer than 100 guests in various private rooms and large-scale events utilizing the entire building in a variety of indoor areas as well as outside. Our exclusive list of caterers, floral/decor and audiovisual providers have been hand selected to help make your event perfect. A private events manager will work from start to finish to ensure a smooth and successful event. We understand the importance of communication, responsiveness, and execution.



THE LAKEFRONT PATIO



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5/16



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6/16



EAST TERRACE AND RESTAURANT PATIO

What's better than outdoor space in Chicago? Our East Terrace and restaurant patio are the perfect location to be outside. Whether it's a wedding ceremony overlooking the skyline or cocktails on the partially covered terrace, Theater on the Lake has unparalleled space and views to enjoy the breeze and sunshine!

LAKEFRONT GREEN

Imagine the perfect green space on the shore of Lake Michigan while overlooking the city skyline for your next event! Outdoor wedding ceremonies, tented receptions, and corporate outings are just a few of the possibilities on the Lakefront Green. Multiple outdoor areas are available for any size private event.



Photo by Sheri White, planning by Poshette Wed Events

SEVEN ○○○

○○○
EIGHT



APPROVED VENDORS

To ensure the success of your event, Theater on the Lake has an exclusive list of caterers, floral/decor providers, and audiovisual. Only these vendors may work at Theater on the Lake. All of our vendors are fully licensed and insured by the city and state.

ALCOHOLIC BEVERAGES

Theater on the Lake will provide all alcoholic beverages used in conjunction with any event held at the venue. The caterer provides bar service including setup, mixers, soda, ice, glassware, and staff. Consumption and cash bars are not allowed.

SECURITY

One off-duty security officer is included in the private event space rental. Two off-duty security officers are included in the building buyout. Additional personnel may be needed pending final guest and space usage and would be charged to the final bill. If client, client entertainment, speakers, VIPs, dignitaries, etc. have their own private security, the private events manager must be notified.





PARKING

Valet parking is available and must be arranged by the client through our valet provider, VIP Valet. Self-park is available at the Lincoln Park Zoo for a fee.

NONPROFIT EVENTS

Any organization seeking to use the museum facilities for a fund-raising event must qualify as a not-for-profit, tax-exempt organization under Section 501(c)(3) or other sections of the Internal Revenue Code. A copy of the Internal Revenue determination letter must be provided to Theater on the Lake prior to executing the contract.

DAYTIME MEETINGS

- Meeting space
- Premium catering drop-off
- Private events manager on-site the day of meeting
- Flexible seating options available
- In-house audiovisual, sound, stage lighting, and projection

NINE ○○○



Photo by Sheri Whitko; planning by Paulette Wolf Events

FREQUENTLY ASKED QUESTIONS

What are the prices for an event?

Rental fees are quoted upon request and are an integral part of supporting the operation of Theater on the Lake. Fees include operational expenses (security, housekeeping, support staff, etc.), as well as basic setup and breakdown hours.

Film shoots: Fees are quoted on a case-by-case basis. Day before load-in: Based on availability. Fees are available upon request.

How can I hold a space for an event?

We will happily place your requested date on hold without a deposit. If there is already a hold on your desired room and date, you may place a second hold. If, as a second hold, you would like to confirm your event and are ready to go to contract, we will challenge the first hold. The first hold has right of first refusal and 48 hours to release the date or go to contract. If the date releases, you must go to contract and deposit within 48 hours.

Will I be required to sign a contract and supply insurance?

All renting parties will be required to sign and comply with a standard facilities rental agreement in order to use Theater on the Lake. Insurance for the evening of the event must be obtained two weeks prior to the event date.

How do I get liquor for my event?

Theater on the Lake maintains a liquor license, so all wine, liquor, and beer must be purchased through the venue. All arrangements will be made through your private events manager.

Is security available for my event?

Basic security is included in all rental fees. Any additional security necessary, whether determined by you or by Theater on the Lake, is at the expense of the client.

Can I use any vendors I choose?

Theater on the Lake has a list of approved, exclusive vendors listed in this brochure.

Is a deposit required? Is my deposit refundable?

To confirm your event, a deposit is required, along with a signed contract. Deposits are nonrefundable.



Can other events take place in the building or campus at the same time as my event?

Theater on the Lake will determine the number of events to be operated simultaneously in the building or campus, and we do not guarantee you sole use of the venue except in the location(s) as contracted; however, we will ensure that your event is in no way disrupted by any other event. In addition, you may rent the entire building or campus to ensure your sole use of the building at the time of your event. Your private events manager will speak to you about this option if you wish.

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When Food Matters.

PROUD CATERER FOR THEATER ON THE LAKE

Food For Thought whisks together ingredients, community and a generous amount of sustainability. Add service, toss in this spectacular lakefront setting, transfer to a plate. And serve.




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13

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13/16



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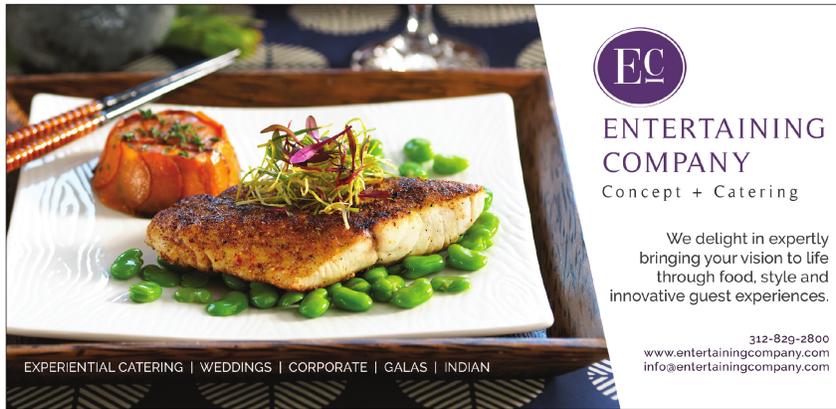
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14

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14/16



15

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15/16



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16/16